

QUICK FACTS

Booth Package

Please refer to the Booth Package Form of this manual for a list of what is included with your booth. If you need any additional furnishings (tables, chairs, lockable cabinets, etc.) or accessories please fill out the second page of the Booth Package Form and submit your order with payment info to Ryan Loomis at ryan.loomis@usa.messefrankfurt.com.

Cleaning

Booth cleaning and aisle carpet cleaning will be provided on Sunday, January 15, 2012. Only aisle carpet cleaning will be provided on Monday and Tuesday evening.

Directions & Travel

The Javits Convention Center is located in Manhattan at 11th and West 34th Street. The facility is easily accessible from all three major New York airports, by taxi or shuttle bus. This link will provide you with detailed directions to the center <http://www.TexworldUSA.com/travelinfo.htm>

New York City taxi's ("cabs" or "taxicabs") are yellow and may be hailed on the street or found at taxi stands at major hotels and transportation hubs. Here are approximately one way taxi fares (excluding tips and tolls) and shuttle bus costs.

	Taxi	Shuttle
La Guardia	\$28	\$11
JFK	\$45	\$16
Newark	\$65 (meter)	\$13

Round trip shuttle bus tickets are available for further savings. Shuttle bus tickets are available at the airports.

Electrical

Your booth package comes with electricity for spotlights only. If you need to order additional electricity (for your laptop for example), please use the electrical order forms from the Javits Convention Center in this manual. **Please send them directly to Javits Electrical Department.**

Housing Information

Recommended Housing Options for Texworld USA January 2012 can be found on our website www.TexworldUSA.com under the housing tab. Texworld USA recommends a number of hotels in the Manhattan area.

January 16 - 18, 2012 • The Javits Convention Center • New York, NY, USA

Internet

If your PDA or laptop is built with wireless capabilities or is equipped with a wireless card then you can log on to Javits Center WiFi. Coverage exists throughout the entire Javits Convention Centre. You can check your e-mail, visit other websites and obtain help in navigating around the Center for a small fee (hourly, daily and show plans are available, credit cards only).

Prices

128K bandwidth: \$4.95 per hour
 \$29.95 per show day
 \$69.95 per three show days
256K bandwidth: \$650 per seven show days

Parking

There are a variety of lots open, ranging from 24-hour, 7-day a week, to more limited service. So, if you have any questions make sure to call ahead. For more information please [click here](#).

Registration

All Exhibitors can register online via the website at www.TexworldUSA.com. No exhibitor badges will be mailed. All badges will be available for pickup on site at the Javits Convention Center (Hall 1B) beginning Sunday, January 15, 2012 at 13:00.

Shipping

If you need to ship your items to the show, please refer to the Metropolitan Exposition forms for deadlines and the advance warehouse address. We strongly encourage exhibitors to ship to the advanced warehouse. Our official freight forwarder is Kuehne & Nagel. Please see their enclosed documents for international shipping information.

Materials should arrive between December 12, 2011 – January 9, 2012 if you ship your materials to the Metropolitan Exposition Warehouse. Please cosign as follows:

**Texworld USA January 2012
(Exhibiting Company Name)
(Booth Number)
c/o Metropolitan Exposition Services, Inc.
115 Moonachie Avenue
Moonachie, NJ 07074
USA
Phone : +1-201-994-1301**

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If you are shipping directly to the Javits and you are not using Kuehne & Nagel or any other freight forwarder please note that shipments (Fedex, DHL, UPS, etc) will only be accepted on Friday, January 13 2012. The Javits Center will not accept shipments on Saturday, January 14 or Sunday, January 15, 2012.

Please label your shipment for onsite shipping:

**Jacob K. Javits Convention Center
c/o Metropolitan Exposition Services
Texworld USA January 2012
Company Name and Booth Number
655 West 34th Street
New York, NY 10001
USA
Phone : +1-201-994-1301**